

24-MAY-2010 14:43 From:  
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Government of India  
Ministry of Road Transport & Highways  
(PIC Zone)

Transport Bhavan,  
No. 1, Parliament Street,  
New Delhi-110 601

No. RW/NH-24035/4/2008-P&amp;M/PIC

Dated the 21<sup>st</sup> May, 2010

To

The Secretaries and Engineers-in-Chief/Chief Engineers (National Highways), State Public Works Departments, Union Territories (dealing with National Highways and other Centrally Financed Schemes); Director General (Works), Central Public Works Department; Director General Border Roads; The Chairman, National Highways Authority of India; Regional Officers/ Engineer Liaison Officers of M/o RTII

**Subj:** Guidelines regarding procedures to be adopted for invitation of tenders and qualification of Contractors for execution of Road and Bridge works on National Highways and Centrally Financed Schemes - Modifications in the procedures.

Sir,

The circular of even number dated 16.3.2010 amending the circular dated 27.11.2009 has been reviewed on the basis of the feedback received from various State PWDs / Regional Offices of Ministry of Road Transport & Highways expressing practical difficulties with regard to the functioning of Evaluation Committees especially for the works costing between Rs. 5.00 crore and Rs. 100 crore, the cost range within which bulk of procurement of civil works is expected. A concern has been expressed that the procedure specified would require almost all the bid documents to be brought to the Ministry unopened for evaluation or the concerned Chief Engineer of the Ministry has to visit the State frequently to chair the Evaluation Committee Meetings and that in either case, the procedure is unwieldy and logistically cumbersome.

2. It has, therefore, been decided that in supersession of the circular dated 16.3.2010 and partial modification of the circular dated 27.11.2009 (sub para A & B of para 4(III) stands modified and small amendment to Annexure-II is enclosed as addendum) the following procedure shall be followed for evaluation of bids (Technical as well as Financial):

**2.1. Projects costing more than Rs. 5 crore and upto Rs. 25 crore**

The bids in this cost range will be opened and evaluated by an Evaluation Committee headed by Chief Engineer (NH) or the concerned Chief Engineer, PWD. The composition of the Committee shall be as follows: -

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- |     |   |   |                  |
|-----|---|---|------------------|
| (a) | Chief Engineer (NH) of the concerned State or the concerned Chief Engineer, PWD                                 | - | Chairman         |
| (b) | Regional Officer / ELO of M/o RT&H dealing with the State concerned   | - | Member           |
| (c) | Superintending Engineer (concerned NH/PWD Circle) / Executive Engineer (concerned NH/PWD Division) of State PWD | - | Member-Secretary |

**2.2. Projects costing more than Rs. 25 crore and upto Rs. 50 crore**

(i) The bids shall be opened and evaluated by the Evaluation Committee having the same composition as mentioned at Para 2.1 above.

(ii) The evaluated bids shall then be examined by a Screening Committee having the following composition: -

- |     |   |   |                  |
|-----|---|---|------------------|
| (a) | Chief Engineer (M/o RT&H) dealing with the concerned project                      | - | Chairman         |
| (b) | Chief Engineer (NH) of the concerned State / or the concerned Chief Engineer, PWD | - | Member           |
| (c) | Representative of Finance Wing (M/o RT&H)   | - | Member           |
| (d) | Superintending Engineer (M/o RT&H) dealing with the concerned State               | - | Member-Secretary |

**2.3. Projects costing more than Rs. 50 crore and less than Rs. 100 crore**

The bids shall be opened and evaluated by the Evaluation Committee headed by the Chief Engineer (M/o RT&H). The composition of the Committee shall be as follows: -

- |     |   |   |                  |
|-----|---|---|------------------|
| (a) | Chief Engineer (M/o RT&H) dealing with the concerned project  | - | Chairman         |
| (b) | Chief Engineer (NH) of the concerned State / or the concerned Chief Engineer, PWD                               | - | Member           |
| (c) | Regional Officer / ELO of M/o RT&H dealing with the State concerned   | - | Member           |
| (d) | Representative of Finance Wing (M/o RT&H) / PAO of the concerned State  | - | Member           |
| (e) | Superintending Engineer (concerned NH/PWD Circle) / Executive Engineer (concerned NH/PWD Division) of State PWD | - | Member-Secretary |
| (f) | Superintending Engineer (M/o RT&H) dealing with the concerned State   | - | Member-Secretary |

3. Regardless of the authority issuing the invitation for bids, the sale of bid documents may be done at different places, such as Offices of concerned Chief Engineer (NH/PWD), the concerned SE (NH/PWD) and the concerned Regional Officer/ELO of the M/o RT&H. Similarly, the bids may also be received at different places as mentioned above. However, once the bids are received, the concerned Chief Engineer, PWD shall take the custody of the bids and the bids shall be opened by the Evaluation Committee in the office of the concerned Chief Engineer (NH/PWD).

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Projects costing Rs. 100 crore and above

The usual procedure for Prequalification of the contractors will be followed. Prequalification offers and the bids for the works in this category will be received by this Ministry on behalf of the State Government concerned. The bids relating to prequalification of bidders as well as pre-qualified bidders shall be opened and evaluated by the Evaluation Committee headed by the Chief Engineer of the Ministry as per the evaluation committee as mentioned at Para 2.3 above.

5. The authority competent to accept the tender shall not accept any bid in supercession of the recommendations of the Evaluation Committee or the Steering Committee as the case may be. Should such an occasion arise, where recommendations of the Committee are not found acceptable, the Competent Authority shall have the matter referred to the Ministry duly recommending the reasons and justification for such non-acceptance.

6. As far as possible e-tendering should be introduced by state PWDs for better transparency.

7. The above instructions may be brought to the notice of all concerned for immediate compliance for works on National Highways and Centrally Financed Schemes (CRF, LWF, ISC, B works) of this Ministry.

8. This issues with the approval of the Competent Authority.

Yours faithfully,



(A. K. Shrivastava)

Superintending Engineer (PIC)  
For Director General (Road Development)  
& Special Secretary

Copy to:

1. All technical officers at the Headquarters
2. Secretary General, Indian Roads Congress
3. Director, NITHE.
4. PPS to Secretary (RT&H), Sr. PPS to DG(RD)&SS, PS to AS&FA, PS to ADG



(A. K. Shrivastava)

Superintending Engineer (PIC)

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## Addendum

Amendment to circular of even no. dated 27.11.2009

Ref. No.	For	Read
Annex-II Sl.No. 7	Hot Mix Plant with Electronic Controls (Minimum 8200 TPH Capacity)	Hot Mix Plant with Electronic Controls (Minimum 80 to 100 TPH Capacity)
Annex-II Sl.No. 15	Concrete Batching and Mixing plant with automatic control (minimum 100 cum/hour)	Concrete Batching and Mixing plant with automatic control (minimum 30 cum/hour)

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